

WONDRHOST

Account Close Form

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Reference No:	Submission Date:	Client / Account ID:
Processing Priority Category: ☐ Standard Processing (24–48 Business Hours) ☐ Urgent / Emergency Security Priority		

SECTION 1: APPLICANT IDENTIFICATION & ACCOUNT PROFILE

Please provide the complete primary identity details associated with the registered Wondrhost account requested for closure.

Full Legal Name (Account Owner)	
Company / Business Entity Name	
Corporate Registration No. / Tax ID	
Primary Registered Email Address	
Secondary / Recovery Email Address	
Primary Contact Phone Number	
Billing Street Address	
City / State / Province	
Postal Code / ZIP & Country	

SECTION 2: ACCOUNT CLASSIFICATION

Select the primary operational structure of the account being terminated:

Select	Account Type	Description
☐	Individual / Personal Account	Registered under an individual consumer's name for personal hosting or projects.
☐	Sole Proprietorship / Freelancer	Registered under an individual operating as a commercial business entity.
☐	Corporate / Enterprise Account	Registered under a legal corporation, LLC, Partnership, or Limited Entity.
☐	Government / Non-Profit	Registered under an official government agency, public institution, or

Select	Account Type	Description
[]	Others	non-profit organization.

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SECTION 3: SPECIFIC TERMINATION SCOPE & SERVICE INVENTORY

Indicate the exact scope of services to be terminated. Select all applicable service categories below:

Select	Termination Scope	Scope Details & Operational Impact
[]	Full Account Deletion & Purge	Complete termination of all active services, billing profile, portal access, and permanent purging of data.
[]	Web Hosting / Cloud Infrastructure	Termination of Shared Hosting, VPS, Dedicated Servers, Cloud Instances, or Kubernetes Clusters.
[]	Domain Name Registration	Immediate cancellation or non-renewal of specified domain names managed under Wondrhost Registrar.
[]	Enterprise Email & Productivity Services	Termination of Business Mailboxes, Google Workspace / Microsoft 365 reseller licenses, and mail routing.
[]	Security & Web Infrastructure Add-ons	Cancellation of SSL Certificates, WAF, CDN, Automated Backup Vaults, and DDoS Mitigation Services.

TARGET SERVICES INVENTORY

List the specific Domain Names, Server Hostnames, IP Addresses, or Service Package IDs to be cancelled:

Service ID / IP Address	Domain Name / Server Hostname	Service Package Type

SECTION 4: PRIMARY REASON FOR TERMINATION

Please select the primary reason driving this cancellation request to assist in quality auditing:

Select	Termination Reason Description
☐	Infrastructure Migration: Migrating services to another cloud provider or internal data center.
☐	Business Operations Cessation: Business shutting down, restructuring, or project end-of-life.
☐	Service Redundancy: Hosted environment or service is no longer required for active operations.
☐	Security Restructuring: Account consolidation following a corporate restructuring or security audit.
☐	Technical Issues: Unresolved performance or technical constraints experienced during service usage.
☐	Commercial / Pricing Considerations: Budgetary reallocations or commercial cost optimization.
☐	Other Reason: _____

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SECTION 5: MANDATORY IDENTITY VERIFICATION REQUIREMENTS

To prevent unauthorized account takeovers or fraudulent data destruction, Wondrhost mandates comprehensive identity verification prior to executing any termination order. Select each verification artifact provided with this application:

Select	Verification Document	Technical Requirements & Validation Standards
☐	Government-Issued Photo ID	Clear, unedited color scan or high-resolution photograph of a valid Government Passport, National Identity Card, Driving Licence, Voters Identity Card, or Permanent Account Number (PAN) Card.
☐	Biometric ID Verification Selfie	A clear, well-lit photograph showing the applicant holding the original photo ID adjacent to their face. The facial features and all text on the identity card must be fully legible and unblurred.
☐	Registered Email Dispatch Record	Cryptographic verification dispatch originating directly from the currently registered account email address (applicable where registered email access is fully operational).
☐	Corporate Authority Documentation	For business accounts: Official Company Registration Certificate, Board Resolution, or Power of Attorney confirming the applicant's authority to terminate corporate digital assets.
☐	Supplemental Compliance Artifacts	Any additional identification documents explicitly requested by the Wondrhost Security & Fraud Prevention Division during initial risk screening.

SECTION 6: SPECIAL PROTOCOL FOR LOSS OF EMAIL ACCESS

In scenarios where access to the primary registered email address has been compromised, lost, or deactivated, standard automated closures are

disabled. The applicant must submit all secondary proof artifacts below for manual verification:

Select	Secondary Proof Artifact	Validation Criteria
☐	Valid Wondrhost Tax Invoice	Official tax invoice issued by Wondrhost within the preceding ninety (90) days corresponding to active services on the target account.
☐	Banking Payment Proof	Official bank account statement, credit card billing statement, or digital payment ledger entry proving direct financial settlement to Wondrhost.
☐	Physical Form Execution	A physically printed, manually completed, and ink-signed copy of this document, scanned in high resolution.
☐	Corporate Letter of Authorization	Formal cancellation authorization executed on official corporate letterhead, bearing the organizational seal and signature of a registered Director.

SECURITY WARNING & PROTOCOL: Requests submitted without active email confirmation undergo multi-tier manual authentication by the Wondrhost Security & Compliance Division. Data recovery is strictly impossible once processing commences. All server volumes, databases, backups, and configurations are permanently destroyed.

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SECTION 7: DATA RETENTION, DISPOSITION & DESTRUCTION POLICIES

Review the terms governing data handling and destruction across Wondrhost infrastructure following account termination:

Data Category	Destruction Standard / Methodology	Timeframe
Active Web & App Data	Immediate unmounting of virtual block storage, deletion of web files, and zero-fill block overwriting.	Immediate upon approval
Relational Databases	Dropping of database instances (MySQL, PostgreSQL, MongoDB) and cryptographic key deletion.	Immediate upon approval
Automated Backups	Purging of automated snapshot vaults and offsite disaster recovery replication copies.	7 Calendar Days post-closure
DNS & Routing Records	Deletion of authoritative zone files, custom name server glue records, and routing rules.	Immediate upon approval
Billing & Financial Audit Records	Retained strictly for statutory tax compliance, anti-money laundering (AML) audits, and legal mandates.	Statutory Retention (7 Years)

ACKNOWLEDGEMENT OF DATA DESTRUCTION

The applicant must acknowledge each condition below by marking every box prior to proceeding:

Select	Mandatory Acknowledgment Condition
☐	I confirm that I have downloaded all necessary local backups of website files, databases, mailboxes, and configurations prior to submitting this form.
☐	I understand that Wondrhost carries zero liability for data loss resulting from the execution of this authorized closure request.
☐	I acknowledge that domain names marked for cancellation will enter a redemption grace period and may become publicly purchasable by third parties.
☐	I verify that all active billing subscriptions associated with these services will be cancelled, and any unbilled usage fees remain fully payable.

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SECTION 8: FINANCIAL SETTLEMENT, REFUNDS & LIABILITY RELEASE

Review the financial settlement policies applicable upon processing account termination:

Financial Aspect	Terms & Governing Stipulations
Unbilled Usage & Overages	Any outstanding bandwidth overages, cloud resource consumption, or licensing fees incurred prior to closure will be billed to the primary payment method on file.
Refund Eligibility	Refunds are governed strictly by the Wondrhost Money-Back Guarantee policy. Prepaid promotional fees, domain registration fees, and setup charges are strictly non-refundable.
Account Credit Balances	Any remaining non-refundable account credit balance upon termination will be forfeited and rendered null and void.
Chargebacks & Disputes	Initiating payment chargebacks during or following account closure will result in immediate blacklisting across the Wondrhost global partner network.

SECTION 9: APPLICANT LEGAL DECLARATION & SWORN AUTHORIZATION

I hereby solemnly declare, affirm, and certify under penalty of perjury that all information, identification details, documentation artifacts, and statements submitted in this application are accurate, truthful, complete, and legally authentic.

I confirm that I am either the legal account owner or an authorized officer possessing full legal corporate authority to execute the termination of the specified Wondrhost account and associated digital assets.

I authorize Wondrhost, its security personnel, and background verification agents to conduct all necessary verification audits to validate my identity, authorization, and ownership rights.

I explicitly acknowledge that submitting fraudulent, forged, or deceptive documentation constitutes a severe violation of the Wondrhost Terms of Service and applicable civil and criminal laws. Wondrhost reserves the absolute right to reject suspicious

requests, freeze associated accounts, retain all assets, and report fraudulent activities to law enforcement authorities.

Applicant Printed Full Name:

Official Title / Designation:

Execution Date:

Authorized Ink Signature / Cryptographic Digital Signature:

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SECTION 10: OFFICIAL VERIFICATION & AUDIT TRAIL (INTERNAL USE ONLY)

This section is reserved exclusively for the Wondrhost Security, Risk Management, and Compliance Operations Division:

Verification Decision Status:

☐ Approved for Immediate Execution

☐ Pending Secondary Identity Verification

☐ Rejected due to Identity / Validation Failure

Date Verified: _____

Security Ticket Ref: _____

Auditor Staff ID: _____

Primary Verifier Name: _____

Secondary / Compliance Officer Name: _____

Verification Audit Notes & Risk Screening Remarks:

INFRASTRUCTURE EXECUTION LOG

Status	Execution Milestone	Engineer / System ID	Timestamp (UTC)
☐	Billing Subscription Deactivation		
☐	DNS Zone File Removal		
☐	Storage & VM Data Destruction		
☐	Backup Vault Purging		

Wondrhost Internet Services Inc. | Compliance & Security Division | Form WH-ACC-CLS-2026-V10

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